



File No. 4/2/NCST/2014-Admn.
Government of India
National Commission of Scheduled Tribes

6th Floor, B Wing, Lok Nayak Bhawan,
Khan Market, New Delhi-110003
Dated: 09-08-2019

OFFICE ORDER

It has been decided to set up a Photo Section in Coordination Unit of the NCST, Shri Himanshu Joshi, Senior Hardware and Network Support Engineer (NIC) will be the in charge of the Photo Section under the overall guidance of Assistant Director (Coord). The duties of the NCST Photo Section will be as under:

- (i) To collect good quality photographs from the personal staff of the Hon'ble Chairperson, Vice Chairperson and Members from their field visits.
- (ii) Take good quality photographs of the Commission's review meetings, Sitings, State Reviews etc.
- (iii) Coordinate with various offices i.e. President's Secretariat, Vice President's Secretariat, Prime Minister's Office, Cabinet Ministers Office, State Governors Offices, State Chief Ministers' Offices and other high offices to collect photographs of the meeting of the Commission's Chairperson, Vice Chairperson and Members with high dignitaries.
- (iv) Post/Webhost selected photographs of the above in social media sites of the Commission i.e. Facebook, Twitter, Instagram and website of the Commission.
- (v) Provide good quality photographs for inclusion in the Annual Reports, Special Reports and visit/Tour Reports of the Commission.

This issues with the approval of the Competent Authority.

(R.K. Dubey)

Assistant Director (Admn.)

Shri Himanshu Joshi,
Sr. Hardware & Network Support Engineer (NIC)
NCST, Lok Nayak Bhawan, New Delhi

Copy to:

1. PS to Hon'ble Chairperson, NCST, New Delhi.
2. PA to Hon'ble Members, (HCV), (HKD), (MCI), NCST, New Delhi.
3. Sr. PPS to Secretary, NCST, New Delhi.
4. PS to Joint Secretary, NCST, New Delhi.
5. PA to Director, NCST, New Delhi.
6. Under Secretary/Assistant Directors/Research Officer, NCST, New Delhi.
7. NIC cell for uploading on NCST website.
8. Hindi Section for Hindi Version.