



F. No. 39/1/NCST/2020--Admn.  
Government of India  
National Commission of Scheduled Tribes

6th Floor, B Wing, Lok Nayak Bhawan,  
Khan Market, New Delhi-110003  
Dated: ...06-01-2020...

**OFFICER ORDER**

**Sub: Preparatory work related to the organizing of Conference of Chairpersons, Members and Secretaries of State Level Commission's for STs and SC/STs on 20.01.2020.**

Competent Authority has decided to allot preparatory works for the Officers/Officials working in the Commission in Connection with Conference of State Level Commission for STs and Combined Commission's for SC/STs on 20.01.2020 as under: -

| S. No. | Work assigned  | Name & Designation of the Officers/Officials   |
|--------|--|--|
| 1.     | Committee for Security Pass & Gate Pass and Parking.   | 1. Dr. Lalit Latta (Director)<br>2. Shri K. P. Singh (Consultant)<br>3. Shri Hari Ram Meena (Sr. Investigator)<br>4. Miss Aditi (DEO)<br>5. Shri Shatrughan Prasad (MTS)   |
| 2.     | Committee for Invitation Cards, Letters & Address of Participants.   | 1. Shri R. K. Arora (Deputy Secretary)<br>2. Shri S. P. Meena (Assistant Director)<br>3. Shri P. L. Bairwa (Assistant Section Officer)<br>4. Miss Laxmi Kumari Meena (Stenographer)<br>5. Smt. Yamini (DEO)<br>6. Deepak Kumar Sharma (DEO)<br>7. Shri Manoj Kumar (Attendant) |
| 3.     | Committee for Postal Dispatch, Email of Letters and Invitation Cards and Confirmation for Participants on telephone. | 1. Shri Y. K. Bansal (Research Officer)<br>2. Shri Manoj Kumar Shaw (Sr. Translation Officer)<br>3. Smt. Krishna (Jr. Translation Officer)   |

|    |   |   |
|----|---|---|
|    |   | 4. Shri Himanshu Joshi (Sr. Hardware Engineer)<br>5. Shri Sanjay Kumar Gupta (Sr. Software Engineers)<br>6. Shri Sushil Kumar (MTS)<br>7. Smt. Krishna (MTS)  |
| 4. | Committee for Purchase and Procurement. | 1. Shri R. K. Dubey (Assistant Director)<br>2. Shri Govind Dayal (SSA)<br>3. Shri Vaseem Akram (Stenographer)<br>4. Shri Bharat Singh (Consultant)<br>5. Shri Ashok Kumar (DEO)<br>6. Shri Varun Kumar (DEO)<br>7. Miss Deepali (DEO)<br>8. Shri Jitendra (MTS) |
| 5. | Reserve Persons                         | 1. Shri Ram Janam Chaudhary (Assistant Director)<br>2. Shri R.S. Mishra (Sr. Investigator)<br>3. Smt. Ritu (DEO)<br>4. Miss Shalu Kalra (DEO)<br>5. Shri Ajeet Kumar (DEO)<br>6. Shri Punit (DEO)   |



**(R. K. Dubey)**

**Assistant Director (Admn.)**

**To,  
All concerned Officers/Staff.**

**Copy to: -**

1. PS to Hon'ble Chairperson, NCST, New Delhi.
2. PS/PA to Hon'ble Members (HKD), (HCV), (MCI), NCST, New Delhi.
3. Sr. PPS to Secretary, NCST, New Delhi.
4. PA to Joint Secretary, NCST, New Delhi.
5. PA to Deputy Secretary, NCST, New Delhi.
6. PA to Director, NCST, New Delhi.
7. Assistant Director (Admn.), (Coord & RU-II & Estt.), (OL & RU-I), NCST, New Delhi.
8. NIC Cell, NCST, New Delhi.