




F. No. 39/2/NCST/2021-Admn.  
Government of India  
National Commission of Scheduled Tribes

6th Floor, B Wing, Lok Nayak Bhawan,  
Khan Market, New Delhi-110003  
Dated: 26.03.2021




**OFFICE MEMORANDUM**

Sub: Minutes of the meeting taken by Hon'ble Chairperson, NCST on 23.03.2021 to review the mandate and functions of the Commission.

Minutes of the meeting taken by Hon'ble Chairperson, NCST on 23.03.2021 to review the mandate and functions of the Commission are enclosed with this letter for further action by respective units/sections on the action points.

  
(R. K. Arora)  
Deputy Secretary

Copy to: -

1. PSO to Secretary, NCST, New Delhi. 
2. PS to Joint Secretary, NCST, New Delhi.
3. DEO to Deputy Secretary, NCST, New Delhi.
4. DEO to Director, (RU-I), NCST, New Delhi.
5. Under Secretary, NCST, New Delhi.
6. Assistant Directors (Coord. & RU-II), (OL), (Admn. & RU-III), NCST, New Delhi.
7. Research Officer (RU-IV), NCST, New Delhi. 
8. NIC Cell for uploading in website of NCST, WhatsApp Emergency Group and Notice Board.
9. Hindi Section for Hindi Version. 

**Minutes of the meetings taken by Hon'ble Chairperson, National Commission for Scheduled Tribes (NCST) on 23.03.2021 to review the mandate and functions of the Commission.**

A meeting was taken by Hon'ble Chairperson, National Commission for Scheduled Tribes (NCST) on 23.03.2021 to review the mandate and functions of the Commission. The list of participants is annexed.

A presentation on the mandate given to NCST under the Constitution of India and other functions assigned to it vide notification No. S.O 1175 (E) of Ministry of Tribal Affairs dated 23.05.2008 including Rules of Procedure of the Commission was made before the Commission. After detailed discussion on various issues, the following decisions were taken:

1. In order to take complaints to their logical end, a Standard Operating Procedure (SOP) may be put in place where cases requiring no further action by the Commission are not reflected as pending.

**(Action: Coordination Unit)**

2. The issue regarding nomination of a representative of NCST as a Member of the Governing Board of Indira Gandhi National Tribal University, Amarkantak may be examined.

**(Action: RU-III)**

3. Regarding Advisory role of the Commission, it was suggested that experts on tribal issues may be invited for a discussion before preparing a plan of action.

**(Action: Coordination Unit)**

4. Opening of five (05) new Regional Offices of NCST: A brief on the proposal should be prepared and the issue to be taken up with the Ministry of Tribal Affairs.

**(Action: Establishment Section)**

5. The number of days given for receiving reply from authorities against the notices issued by NCST needs to be reviewed and reduced from the present 30 days. The matter may be examined and placed before the Commission.

**(Action: Coordination Unit)**



5. Work Plan to be drafted and put up for approval – All Research Units to give inputs for first 3 months (April to June, 2021).

**(Action: All RUs & Coordination Unit)**

6. Complaints related to fake Caste/tribe Certificates received in NCST – data to be prepared by all the Research Units and placed before the Commission.

**(Action: All RUs & Coordination Unit)**

7. Regarding nomination of Representatives of NCST in Tribal Advisory Councils (TACs), a status report and follow up action proposed to be taken may be placed before the Commission.

**(Action: Coordination Unit)**

8. It was decided to organize workshops on “The Scheduled Tribes and other traditional forest dwellers (Recognition of Forest Rights) Act” 2006 and “Panchayats (Extension to Scheduled Areas) Act” 1996 by the Commission.

**(Action: Administration Section)**

Respective Units/Sections were directed to take action on the above points on priority basis.

The meeting ended with vote of thanks to the chair.

**Annexure**

**List of participants of the meeting taken by Hon'ble Chairperson, NCST on 23.03.2021  
to review the mandate and functions of the Commission.**

- |     |   |          |
|-----|---|----------|
| 1.  | Shri Harsh Chouhan, Hon'ble Chairperson | In Chair |
| 2.  | Shri Ananta Nayak, Hon'ble Member       |          |
| 3.  | Smt. Alka Tiwari, Secretary             |          |
| 4.  | Shri K. Touthang, Joint Secretary       |          |
| 5.  | Shri R.K. Arora, Deputy Secretary       |          |
| 6.  | Dr. Lalit Latta, Director               |          |
| 7.  | Shri S.P. Meena, Assistant Director     |          |
| 8.  | Shri R.K. Dubey, Assistant Director     |          |
| 9.  | Shri Y.K. Bansal, Research Officer      |          |
| 10. | Shri R.S. Mishra, Sr. Investigator      |          |
| 11. | Shri Hari Ram Meena, Sr. Investigator   |          |