



सत्यमेव जयते

F. No. 49/1/NCST/2021-Admn.
Government of India
National Commission of Scheduled Tribes

6th Floor, B Wing, Lok Nayak Bhawan,
Khan Market, New Delhi-110003
Dated: 17.08.2021.

OFFICE ORDER

Sub: Streamlining of the Secretariat of NCST and revision of work allocation to the officials.

With immediate effect, the Research Unit (RU) Sections dealing with grievances in the Commission will be organized into three subject-wise wings as under:

- (i) Service Safeguard Wing (SSW)
- (ii) Economic and Social Development Wing (ESDW)
- (iii) Atrocity and Protection of Civil Rights (APCR).

2. Accordingly, the allocation of work is ordered as under:

S. No.	Section/Units	Name of the In-charge officer	Supporting officers/staff
1.	Service Safeguards Wing (SSW)	Dr. Lalit Latta, Director	Shri H.R. Meena, Sr. Investigator Shri R.S. Misra, Sr. Investigator
2.	Economic & Social Development Wing (ESDW)	Shri R.K. Dubey, Deputy Director	Shri P.L. Bairwa, Assistant Section Officer
3.	Atrocity & Protection of Civil Rights (APCR)	Shri S.P. Meena, Deputy Director	Shri Y.K. Bansal, Research Officer

Note: Each in-charge officer will submit files directly to the Joint Secretary, NCST.

3. Revised work allocation of Under Secretary and Deputy Directors.

S. No.	Section/Units	Existing (Name of the In-charge officer)	Revised
1.	Establishment & Administration	Shri Rajesh Kumar Verma, Under Secretary	No Change
2.	Coordination, Parliamentary Matters and RTI Matters	Shri S.P. Meena, Deputy Director	No Change
3.	Central Registry	Shri S.P. Meena, Deputy Director	No Change
4.	Vigilance Section	Shri S.P. Meena, Deputy Director	Shri Rajesh Kumar Verma, Under Secretary
5.	Cash Section & DDO	Shri S.P. Meena, Deputy Director	No Change

Note: Each in-charge officer will submit files to the Joint Secretary, NCST through DS/Director (Admn).

4. Link Officers amongst Under Secretary and Deputy Directors

S. No.	Section/Units	Name of the In-charge officer	Link Officer
1.	Establishment	Shri Rajesh Kumar Verma, Under Secretary	Shri S.P. Meena, Deputy Director
2.	Administration	Shri Rajesh Kumar Verma, Under Secretary	Shri R.K. Dubey, Deputy Director
3.	Coordination, Parliamentary Matters and RTI Matters	Shri S.P. Meena, Deputy Director	Shri R.K. Dubey, Deputy Director
4.	Central Registry	Shri S.P. Meena, Deputy Director	Shri Rajesh Kumar Verma, Under Secretary
5.	Vigilance Section	Shri Rajesh Kumar Verma, Under Secretary	Shri S.P. Meena, Deputy Director
6.	Cash Section & DDO	Shri S.P. Meena, Deputy Director	Shri Y.K. Bansal, Research Officer

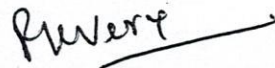
5. Two new Sections/Units have been created and the officers in-charge, link officer and supporting staff will be as under:

S. No.	Section/Units	Name of the In-charge officer	Link Officer	Supporting staff
1.	Research, Monitoring, Documentation & Coordination of matters related to wings & Regional Offices	Shri R.K. Dubey, Deputy Director	Shri S.P. Meena, Deputy Director	Consultants/Assistants (Research, evaluation & documentation)
2.	Legal, Media and Publicity Cell	Shri S.P. Meena, Deputy Director	Shri R.K. Dubey, Deputy Director	Consultants (Legal) and Consultant (Media)

Note: Each in-charge officer will submit files to the Joint Secretary, NCST through Director.

6. All officers are to ensure seamless migration/transfer of existing files/receipts from the Research Units to the three wings within 10 days.

This issues with the approval of the Competent Authority.


(Rajesh Kumar Verma)
Under Secretary (Admn.)
Tel: 24657271

Copy for information to: -

1. PS to Hon'ble Chairperson, NCST.
2. PS to Hon'ble Member (AN), NCST.
3. PSO to Secretary, NCST.
4. PS to Joint Secretary, NCST.
5. Director/Deputy Secretary, NCST.
6. Under Secretary/Deputy Directors, NCST.
7. All Sections/Units in NCST Headquarter.
8. All Regional Offices, NCST.
9. To all concerned officers

Copy also for information to:

The Joint Secretary, NCST Division, Ministry of Tribal Affairs, Jeevan Tara Building, Parliament Street, New Delhi.