F.No. 21/1/NCST/2021-Admn

भारत सरकार

Government of India राष्ट्रीय अनुसूचित जनजाति आयोग National Commission for Scheduled Tribes

> 6th Floor `B` Wing Lok Nayak Bhawan, Khan Market, New Delhi-110003 Dated: 13TH January 2022

OFFICE ORDER

As per roster issued vide letter No. 21/1/NCST/2021-Admn dated 4.1.2022, attendance of 50% staff is to be ensured for smooth functioning of the Office. It has been observed that some of employees are not attending office as per roster or otherwise. Some employees were tested positive and they are mandatorily required to be home quarantine for 7 days and report for duty thereafter. Some employees are also not available on phone. Non-availability of the employees is adversely affecting the functioning of the Commission.

2. All are requested to follow the roster for attending the office otherwise action will be taken for any absence from duty. The employees who were tested positive, may join the duties after remaining home quarantine for 7 days.

(Surat Singh) Director

To:

All concerned Officers/Officials/Regular and outsourced Staff NIC Cell