



F. No. 64/2/NCST/2020-Admn.  
Government of India  
National Commission for Scheduled Tribes

6th Floor, B Wing, Lok Nayak Bhawan,  
Khan Market, New Delhi-110003  
Dated: 30.06.2023

**OFFICE ORDER**

In continuation of this Commission's Office Order of even no. dated 03.04.2023 roster duty for Opening and Closing the Office by the following MTS is ordered as per details given below:

S. No	Name & Designation	Opening time 8.00 AM	Name & Designation	Closing time 6.30 P.M.
1.	Shri Chagan Lal, (MTS)	1 <sup>st</sup> to 10 <sup>th</sup> July, 2023	Shri, Sushil Kumar (MTS)	1 <sup>st</sup> to 10 <sup>th</sup> July, 2023
2.	Shri Lal Bahadur Mahto, (MTS)	11 <sup>th</sup> to 20 <sup>th</sup> July, 2023	Shri Jitendra Kumar, (MTS)	11 <sup>th</sup> to 20 <sup>th</sup> July, 2023
3.	Shri, Shatrughan Prasad, MTS	21 <sup>st</sup> to 31 <sup>st</sup> July, 2023	Shri Pankaj, (MTS)	21 <sup>st</sup> to 31 <sup>st</sup> July, 2023
4.	Shri, Sushil Kumar (MTS)	1 <sup>st</sup> to 10 <sup>th</sup> August, 2023	Shri Chagan Lal, (MTS)	1 <sup>st</sup> to 10 <sup>th</sup> August, 2023
5.	Shri Jitendra Kumar, (MTS)	11 <sup>th</sup> to 20 <sup>th</sup> August, 2023	Shri Lal Bahadur Mahto, (MTS)	11 <sup>th</sup> to 20 <sup>th</sup> August, 2023
6.	Shri Pankaj, (MTS)	21 <sup>st</sup> to 31 <sup>st</sup> August, 2023	Shri, Shatrughan Prasad, MTS	21 <sup>st</sup> to 31 <sup>st</sup> August, 2023
7.	Shri Chagan Lal, (MTS)	1 <sup>st</sup> to 10 <sup>th</sup> September, 2023	Shri, Sushil Kumar (MTS)	1 <sup>st</sup> to 10 <sup>th</sup> September, 2023
8.	Shri Lal Bahadur Mahto, (MTS)	11 <sup>th</sup> to 20 <sup>th</sup> September, 2023	Shri Jitendra Kumar, (MTS)	11 <sup>th</sup> to 20 <sup>th</sup> September, 2023
9.	Shri, Shatrughan Prasad, MTS	21 <sup>st</sup> to 30 <sup>th</sup> September, 2023	Shri Pankaj, (MTS)	21 <sup>st</sup> to 30 <sup>th</sup> September, 2023

- All deputed officials are directed to close the office till 07.00 PM. If the opening of office is required after 07.00 PM for official work then the key may be provided to the concerned Division except office of Hon'ble Member/Secretary/Joint Secretary.

*Rajesh Kumar Verma*

(Rajesh Kumar Verma)  
Under Secretary (Admn.)  
Tel: 24657271

To,

- All concerned Officials.
- Office Order File.
- All Section In-charge of the above Officials.
- Whats App Emergency Group.
- NIC (for uploading on the website of the Commission)